

Recognition

Certificates will be awarded by the Missouri LTAP Director to those individuals who successfully complete the requirements of the program during awards ceremonies held at various conferences throughout the state and/or at ceremonies held at the graduate's place of employment.



Carhartt Coats
Awarded to Level I
Graduates



Carhartt Bibs
Awarded to Level II
Graduates



Dress Jackets
Awarded to Level III
Graduates

Contact Us

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MO-LTAP Scholars Program

A Training & Recognition Program



Partners:

Missouri Department of Transportation (MoDOT)

Federal Highway Administration (FHWA)

Missouri Association of Counties (MAC)

Missouri Municipal League (MML)

Missouri Association of County Transportation Officials (MACTO)

Missouri Chapter of American Public Works Association (APWA)

Missouri Public Entity Risk Management Fund (MOPERM)

Linn State Technical College (LSTC)

University of Missouri Extension (MU Extension)

Missouri Intergovernmental Risk Management Assoc. (MIRMA)

Missouri Emergency Response Commission (MERC)

About the Scholars Program

Introduction

The primary purpose of the Missouri LTAP Scholars Program is to recognize skilled transportation and public works personnel in local agencies throughout Missouri. The program is intended to enhance the skills of all those involved in the maintenance, delivery, and management of local transportation and infrastructure. Training is aimed at increasing each participant's technical, maintenance, administrative, and supervisory skills depending on the program level. Electives can be selected to meet the individual's area of responsibility from the maintenance worker to the supervisor. Special emphasis will be given to safety in the workplace as well as in the field and in the development of the local transportation system. The program will allow participants to attain three levels of achievements: Level I, Level II and Level III (Supervisory Tract). Participants will be required to meet the requirements for level I before completing Level II; however, Level III is a stand-alone tract.

Getting Started

To register, complete an application form included in this brochure or available on the Missouri LTAP website (www.moltap.org). There is no registration fee for the program, but there is a fee for each class, which varies for each level. Classes are offered on an ongoing basis at various locations throughout the state. Contact Missouri LTAP for classes in your area or see the training calendar on the website.

Sponsored By:

Missouri Local Technical Assistance Program (MO-LTAP)
through the Federal Highway Administration (FHWA) and
Missouri Department of Transportation (MoDOT)

an equal opportunity, affirmative action institution



Scholar Certificate

Scholar Level I



Objective: To enhance the skills for all personnel involved in the maintenance of infrastructure. Courses will focus on the basic maintenance of a safe and economical transportation system. Participants will have the opportunity to train in their area of expertise but will be required to also learn the basis of good and sound transportation practices through required courses.

Requirement: To achieve Level I recognition, a participant will be required to successfully complete the three core courses and any five elective courses over a four year period.

- All classes are 4 hours (8:00 AM – 12:00 PM)
- Cost Per Class:
 - ◊ \$40/person for government agencies
 - ◊ \$80/person for private agencies

Core (all 3 required):

- Basic Communication Skills
- Work Zone Safety & Flagger Training
- Worker Safety

Electives (5 required):

- Basic Construction Math
- Bridge Management & Maintenance
- Chainsaw Safety
- Chip Seal Best Practices
- Culvert Installation & Maintenance
- Defensive Driving
- Equipment Operation & Safety
- Gravel Road Maintenance
- Motor Grader Best Practices
- Snow and Ice Control
- Tractor Mower Safety
- MERC classes:
 - Hazardous Materials Incident Response*
 - Chemical Suicide Response*

* One class can be used as an elective for Level I or Level II with proof of attendance.

Scholar Level II



Objective: To provide a higher level of training for personnel wanting advanced knowledge in the maintenance of infrastructure. Courses will focus on more in-depth and advanced topics from Level I. Participants can choose courses that most closely relate to their interests to help them excel at their current job or become more qualified for future opportunities in the local transportation or public works industry.

Requirement: To achieve Level II recognition, a participant will be required to successfully complete the Level I award first and then complete any eight Level II courses in a four year period.

- ADA Training & LPA Basics are offered free to local agencies
- Classes are 4 hours unless noted otherwise (10:00 AM – 3:00 PM, lunch is included)
- Cost Per Class:
 - ◊ \$50/person for government agencies
 - ◊ \$100/person for private agencies

Current Classes (8 required):

- ADA Training
- Bridge Incident Inspection
- Bucket Truck Operation & Safety
- Communicating Effectively in the Workplace
- Community & Media Relations
- Comprehensive Winter Planning
- Confined Space Entry
- Fall Protection & Personal Protective Equipment
- Forklift Operation & Safety
- Introduction to Materials:
 - Concrete, Asphalt & General Materials
- Introduction to Traffic Practices
- Lockout/Tagout
- LPA Basics
- Pavement Evaluation & Rating
- Reading Construction Documents
- Sign Retroreflectivity Guidelines & Inspection Workshop (6 hour class)
- Trenching & Shoring
- Work Zone Safety for Law Enforcement
- MERC classes:
 - Hazardous Materials Incident Response*
 - Chemical Suicide Response*

Scholar Level III (Supervisory Tract)



Objective: To promote advanced learning for personnel involved in or responsible for the delivery and management of infrastructure projects or other local government initiatives. Courses will focus on topics related to supervisory and management skills. A variety of courses are offered that will strengthen participants' interpersonal skills and advance their personal professional development to assist them in their current position or with future career opportunities.

Requirement: To achieve Level III recognition, a participant will be required to complete all eight Level III courses in a four year period. Level III is a stand-alone tract and can be completed without completing Level I or Level II.

- Classes are 4 hours (10:00 AM – 3:00 PM, lunch is included)
- Cost Per Class:
 - ◊ \$75/person for government agencies
 - ◊ \$150/person for private agencies

Current Classes (all 8 required):

- Asset Management & Cost Accounting
- Developing Successful Grant Proposals
- Effective Management for Natural Disasters
- Enhancing Cooperative Work Relationships
- Legal Hotspots of Supervision
- Managing Your Human Resources
- Project Planning & Management
- Supervisory Skills Using Disc Assessment

MO-LTAP Scholars Program Registration Form

Please print clearly the information below and mail or fax to:

Missouri LTAP
Missouri University of Science and Technology
710 University Drive, Suite 121
Rolla, Missouri 65409
Fax: 573.341.7245



Agency

Mailing Address

City, State, Zip

Work Phone

Work Fax

Email

Contact Person, Title

MO-LTAP Scholars Program Participants

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